Trail to Eagle
For Scoutmasters

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Ventura County Council
Boy Scouts of America

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• Objectives
  • Learn the Steps from Life to Eagle
  • Learn how to Complete an Eagle Project
  • Learn how to Complete an Eagle Application Form
  • Learn about an Eagle Board of Review
  • Learn what happens after the Eagle Board of Review.

All of your Scouts should come and attend this presentation

Ronald Reagan District Roundtable
3rd Thursday of Every Even Numbered Month
(Feb, Apr, June, Aug, Oct, Dec)
Trail to Eagle

• Leadership
  • Boy Scout Troop:
    • Serve in one or more of the following positions:
      • Senior Patrol Leader, Assistant Senior Patrol Leader, Patrol
        Leader, Troop Guide, Order Of The Arrow Troop
        Representative, Den Chief, Scribe, Librarian, Historian,
        Quartermaster, Junior Assistant Scoutmaster, Chaplain
        Aide, Instructor, Webmaster, or
        Outdoor Ethics Guide
  • Venture Crew/Ship
    • Serve in one or more of the following positions:
      • President, Vice President, Secretary, Treasurer,
        Quartermaster, Historian, Den Chief, Guide, Boatswain,
        Boatswain’s Mate, Yeoman, Purser, Storekeeper,
        Webmaster, or Outdoor Ethics Guide

* LNT Trainer prior to Dec 31, 2015

Scout Spirit Requirement

• Requirement in 2015
  • As a Life Scout, demonstrate Scout Spirit by living the Scout
    Oath and Scout Law. Tell how you have lived the Scout Oath
    and Scout Law in your everyday life

• New Requirement - As of January 1, 2016
  • As a Life Scout, demonstrate Scout Spirit by living the Scout
    Oath and Scout Law. Tell how you have done your duty to
    God, how you have lived the Scout Oath and Scout Law in
    your everyday life, and how your understanding of the Scout
    Oath and Scout Law will guide your life in the future.

This applies to everyone after January 1, 2017
Eagle Scout Project Workbook

- Make sure that the edition date on the cover says: 
  October 2015

Project Workbook is a Fillable PDF file

Eagle Scout Service Project Workbook

- Scout Name and Project Name

- Cover Date - October 2015

What is the Proposal?

- The proposal is an overview
- It is the beginnings of planning.
- It shows the unit leader and any representatives of a unit committee, that the following tests can be met.
  1. The project provides sufficient opportunity to meet the requirement.
  2. The project appears to be feasible.
  3. Safety issues will be addressed.
  4. Action steps for further detailed planning are included.
  5. The young man is on the right track with a reasonable chance for a positive experience.

Guide to Advancement Section 9.0.2.7
Service Project Proposal

• Brief description of your Project
• Who is the beneficiary and how/why will they benefit from your project

• Once you have these two items contact District Approver
  • Get verbal approval of your project
  • Not a requirement, just a good idea
    • This is a recommendation
  • Insures District approval of your proposal

Verbal Approval is NOT authorization to proceed ! !

Service Project Proposal (Continued)

• Present Project Proposal to Unit Committee
  • “Selling” your Proposal
  • Do you need a PowerPoint Presentation?

• Signatures
  • Preferred Order of Signatures
    1. Scout’s Signature
    2. Beneficiary’s Signature
    3. Unit Leader’s Signature
    4. Unit Committee’s Signature
    5. District Project Approver
      a. Get Fund Raising App signed to same time

Must be the First Signature

Must be the Last Signature

Click Mouse
**Trail to Eagle - Signature Cycle**

Start Here

1. **Beneficiary Signature**
2. **District Approver's verbal OK** is NOT authorization to proceed
3. This signature MUST be the last to be obtained
4. **Prepare Final Plans**

- Preferred order of signatures

**Trail to Eagle**

**Eagle Scout Service Project Workbook**

- **Contact Information** (continued)

Your Council Service Center

<table>
<thead>
<tr>
<th>District</th>
<th>Project Approver</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Channel Islands</td>
<td>Bill Boetticher</td>
<td><a href="mailto:piperbill@gmail.com">piperbill@gmail.com</a></td>
<td>(805) 484-7570</td>
</tr>
<tr>
<td></td>
<td>Steve Sullivan</td>
<td><a href="mailto:troop260@e-ponyexpress.net">troop260@e-ponyexpress.net</a></td>
<td>(805) 218-6272</td>
</tr>
<tr>
<td>Conejo</td>
<td>Dennis Anderson</td>
<td><a href="mailto:dennisleanderson@earthlink.net">dennisleanderson@earthlink.net</a></td>
<td>(805) 338-4761</td>
</tr>
<tr>
<td></td>
<td>Bob Beaudine</td>
<td><a href="mailto:bob.beaudine46@gmail.com">bob.beaudine46@gmail.com</a></td>
<td>(818) 889-7518</td>
</tr>
<tr>
<td></td>
<td>Grant Wilkins</td>
<td><a href="mailto:grantlw@msn.com">grantlw@msn.com</a></td>
<td>(805) 379-2830</td>
</tr>
<tr>
<td>Ronald Reagan</td>
<td>Thelma Reeves</td>
<td><a href="mailto:thelmareeves48@gmail.com">thelmareeves48@gmail.com</a></td>
<td>(805) 527-8356</td>
</tr>
<tr>
<td>Sespe</td>
<td>Brendan Hendrick</td>
<td><a href="mailto:kiwinsda2000@aol.com">kiwinsda2000@aol.com</a></td>
<td>(805) 794-7687</td>
</tr>
</tbody>
</table>
Signatures – Project Workbook
Proposal Page E (Page 12)

Candidate’s Promise
(sign before approvals below are granted)

On my honor as a Scout, I have read this entire workbook, including the “Message to Scout and Parents or Guardians” on Page 21. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chosen as beneficiary.

Signed

Unlit Leader Approval

I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development, and leadership. I am confident the Scout understands what is involved, and I will do everything I can to see that the project is done as outlined.

Signed

Date

Name (Printed):

Unlit Committee Approval

This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am confident the project is feasible, and I will do everything I can to see that our unit meets up to the level of support we have agreed to provide. If I certify that I have been authorized by our unit committee to provide its approval for this proposal.

Signed

Date

Name (Printed):

Beneficiary Approval

This service project will provide significant benefit, and we will do all necessary work. I have read topics 10.0.2.1 through 10.0.2.15, regarding the Eagle Scout Service Project, Information for Project Beneficiaries. I have also read the appropriate sections of the Project Book.

Signed

Date

Name (Printed):

Do not begin any work on your project, or raise any money, or obtain any materials, until your project proposal has been approved.

This means yours and the OTHER FOUR SIGNATURES ON THIS PAGE!

Choices: [ ] Yes [ ] No

Signed

Date

Name (Printed):

Review Project Phases

• Read the Project Book
• Choose a Project
• Prepare a Project Proposal *
• Prepare and submit Fundraising Application *
• Project Approval
  • Beneficiary, Unit Leader, Committee, District

Do not proceed without District Approval
No Fund Raising, No Final Plans, No Purchases, No Work

* Information to be included in Project Book

6. Kurata - May-17, 2018
Trail to Eagle
Review Project Phases

- Read the Project Book
- Choose a Project
- Prepare a Project Proposal *
- Prepare and submit Fundraising Application *
- Project Approval
  - Beneficiary, Unit Leader, Committee, District

Steps after District Approval

- Develop a Final Plan *
- Obtain or raise any required funds
- Review project plan with the Beneficiary
- Execute your Project Plan
- Prepare a Final Report *

* Information to be included in Project Book

Fund Raising Application

- **Most Districts allow scouts to prepare their Fund Raising Application prior to getting District approval**

- **New Council Policy for 2017**
  - Complete Fund Raising Application for all funds & material regardless of the dollar amount expected.

- **New Council Policy for 2018**
  - Crowd funding via the internet will be disallowed where the website has an administrative fee
  - REDBASKET.ORG is being recommended by the National Eagle Scout Association as they are offering a NO FEE platform for Eagle Scout projects.
Fund Raising Application

• **Read the** “Procedures and Limitations on Service Project Fundraising”
  • See Fundraising Application Page B (page 20) of the Project Workbook

• **Complete the Eagle Scout Service Project Fundraising Application**
  • Fundraising Application Page A (page 19)

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Fundraising Application

Helpful Hints for the Fund Raising Application

• **What does not need to be on it**
  • Donations from the Scout or his parents or relatives
  • Donations from the Scout’s Unit or Charter Organization
  • Final project report should report these donations

• **All other sources of funds should be on it, including**
  • Restaurant fundraisers
  • Rummage Sales
  • Recycling materials (if gathered from sources outside the scouts family or unit)
  • Discounts or material donations from suppliers (i.e. Home Depot, Lowes, etc.)
  • Crowd funding sites or any other sources where funds are solicited

• **Use estimates for amounts**
  • For example: $100 or 10% of expected purchases
Trail to Eagle - Phase 3

• BEFORE you start any work on your project or purchase significant amounts of material

• REVIEW YOUR FINAL PLAN WITH YOUR BENEFICIARY

• Make sure that this will meet his/her expectations
  - Did you discuss pages 25 & 26 of the Project Book with your beneficiary?

You don’t want to think that you finished your project and have your beneficiary say: “But I thought you were going to do ...”
You don’t need to wait until you are done with your project to start filling out your application

Eagle Application Form

• First page of Application
  • Enter your name exactly as you want to have it on your Eagle Certificate

• Contact References before putting their names on the application
  • If you do not have a specific religious reference, your parents provide this reference
  • If you don’t have a job, then the Employer reference may be left blank
  • Letters of Reference will be needed BEFORE your Board of Review

• Verify Merit Badge dates with your Unit Advancement Chair

Cross out the badges not earned


Application is a Fillable PDF file
Life Goals Essay
Application - Requirement 6

In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.

- Essay should be of some nominal length
  - ½ page to several pages
- Include church youth group activities, school organizations and teams, camp CIT or counselor, day camp aide, sports teams, etc.
Letters of Recommendation

• You can start contacting your references BEFORE you finish your project

• Religious Reference
  • Parents or guardians provide this for scouts who are not affiliated with an organized religion

• New Council Policy for 2017
  • Letters of Reference are to be mailed into the Council Office
    • This includes those written by your parents
  • Reference letters MUST NOT be given to the Scout for delivery to the Council Office or Board of Review

It is OK if they are at the Office before your Eagle Application

Letters of Recommendation

• Letters of Recommendation
  • Send each of the persons listed on the first page of your application a form requesting a Letter of Recommendation
  • Tell each person that this is a recommendation for the rank of Eagle Scout
    • Give each person a stamped return envelope that is pre-addressed to the Council Office
    • Give them a date when the letter should be at the Council Office

• Eagle Scout Application (turned in to Council Office)
  1. Application Form
  2. Life Goals Essay
  3. Project Book
    • Include photos and any other backup information

Documents should be in this order
Trail to Eagle

• Scoutmaster Conference
  • Review Project Book and Application
  • Prepare for Board of Review
    • Potential Questions: http://www.eaglescout.org/finale/bor.html
    • Select “friendly adult” for Board of Review
      • One member of the Board is a person that you know
      • Any adult except SM or ASM from your troop
      • This is usually a unit committee member

• Submit Application and Project Book to Council Office
  • Letters of Recommendation forms should have been sent to your references several weeks before!

Turn in the Application package by Scout’s 18th Birthday

Eagle Board of Review

• Eagle Board of Review
  • Your District Eagle Board Chairman will contact you or your unit leader within a few weeks after you file your application to notify you of the appointment location, date, time

<table>
<thead>
<tr>
<th>District</th>
<th>Eagle Board Chairman</th>
<th>Email</th>
<th>Phone</th>
<th>Board of Review Location/Date/Time</th>
</tr>
</thead>
</table>
| Channel Islands | Steve Rhodes         | steve.rhods@gmail.com | (805) 766-2844               | Scout Center - Camarillo
|               |                      |                  |                              | Usually Wednesdays
|               |                      |                  |                              | 7:00 PM                                                               |
| Conejo        | William Hayes        | wchayes13@yahoo.com | (will contact Unit Leader)   | LDS Stake - Erbes Rd
|               |                      |                  | (818) 620-4157               | 4th Thursdays (except Nov & Dec)
|               |                      |                  |                              | Usually 7 PM                                                           |
| Ronald Reagan | Jamie Gerritsen       | daturtle1@sbcglobal.net | (will contact Unit leader)   | LDS Stake - Tapo Canyon & Township
|               |                      |                  | (805) 915-7681               | 3rd Wednesdays
|               |                      |                  |                              | Usually 7:00 PM or 7:45 PM                                            |
| Sespe         | Michael Gildenpfennig | Gildenpfennig@aol.com | (805) 320-4697               | Ventura 1st Methodist Church
|               |                      |                  |                              | 1338 E. Santa Clara St
|               |                      |                  |                              | Usually Tuesdays 7 PM                                                 |

• Your District Eagle Board Chairman will generally be able to accommodate any special needs for the date, time & location of an Eagle Board of Review
Eagle Board of Review

- Wear FULL uniform
  - Shirt, Neckerchief, Pants or Shorts, Belt, Socks
  - Merit Badge Sash or OA Sash are optional

- Letters of Recommendation should have been mailed to the Council Office well before your Board of Review

- Your Scoutmaster will normally introduce you as the Eagle Candidate
  - Don’t forget to tell your Scoutmaster about the appointment time

- Let your “Friendly Adult” know the date and time of your Eagle Board

- Invite your parents & family

- What if I have out-grown my uniform?
  - It would be acceptable to appear neatly dressed in a manner appropriate for a job interview

Eagle Palms

- Requirements Changed – August 1, 2017
  - Retroactive change announced October 2017

- You will be entitled to receive an Eagle Palm for each additional 5 merit badges you have completed by the date of your Eagle Scout Board of Review.

<table>
<thead>
<tr>
<th>Number of Merit Badges</th>
<th>What You Earn</th>
<th>What You Wear</th>
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<tbody>
<tr>
<td></td>
<td>Bronze</td>
<td>Gold</td>
</tr>
<tr>
<td>21 to 25</td>
<td>0</td>
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</tr>
<tr>
<td>26 to 30</td>
<td>1</td>
<td>0</td>
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<tr>
<td>31 to 35</td>
<td>1</td>
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<td>36 to 40</td>
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<tr>
<td>41 to 45</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>46 to 50</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>51 to 55</td>
<td>2</td>
<td>2</td>
</tr>
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(etc.)
After the Board of Review

• Bring a camera for photos at conclusion of Board of Review
• You are an Eagle Scout as of the conclusion of the Board of Review
• Board of Review Chairperson signs your Eagle Scout Application Form
• Application is forwarded to National Office
  • Application Form
  • Life Goals Essay
• Project Book will be returned to you after the Board of Review
• Council Office will usually call your parents about 4-6 weeks after your Board of Review that your Eagle Scout documents are ready to be picked up
• Start planning your Eagle Court of Honor

Email Attachments

• For scouts who attend the Trail to Eagle presentation at RoundTable
  • Copy of all of the slides
  • Instructions & Link to Download Project Book
  • Updated Eagle Scout Rank Application
    • Fillable PDF fields corrected
  • Sample Reference Letter
  • Sample Reference Envelope
  • Eagle Palms Table for up to 136 Merit Badges
  • Adams Eagle Project of the Year Application
  • Tool use Guidelines
    • from The Guide to Safe Scouting