



The Day Camp packets can be picked up starting Jan. 18th at the Roundtables.

Pack Coordinator Duties:

1. Make copies of Medical forms and distribute to Scouts and volunteer leaders as soon as possible.
2. Recruit Pack volunteers to serve on adult camp staff, den leaders to meet staffing guidelines, help with setting up and taking down camp.
3. Collect Medical, set up and take down forms and camp fees. Confirm all information on forms is 100% complete and correct. Log onto VC.TENTAROO.COM
4. and register as a pack and pay online. Each pack has a specific username and password. This makes it possible to access the registered youth and adults.
5. Make sure that all registrants are aware of the "Council Refund Policy" (Pg. 2).
6. Turn in all Medical and Set up/take down forms on March 23, 2019 at the Scout Store 9am-12pm.

Submitting Registration Materials:

TO RECEIVE THE EARLY REGISTRATION DISCOUNT, the following items should be turned in on or before **March 23rd at the Council Offices between the hours of 9-12 NOON**. Your Camp Director and/or District Executive will be there to receive your Medical and set up/take down forms.

- Day Camp Coordinator Check list
- Receipt of pack registered from online registration
- Annual Health and Medical Record (2014 printing), parts "A" and "B", for each attendee.
- Registration Check List
- Set up/Take down form
- Copies of "Youth Protection" card (All Adults), 1st Aid, CPR or Range Master Certifications (as needed)

IMPORTANT NOTES:

- After March 23rd, the materials can be turned in **ONLY** to the District Executive or Camp Director and **NOT** to the council store or any other place. Refer to 2nd page for their names and phone numbers.
- It is the Pack's responsibility to obtain the number of Full Time Adult volunteers to meet staffing guidelines (3 Scouts to 1 Full Time Adults), **BEFORE SUBMITTING THE ONLINE REGISTRATION.**
- All youth camp staff must complete the ONLINE registration material in full VC.TENTAROO.COM
- Tot Lot program for children (ages 3 – 5) of camp staff members is available at no cost. **The adult staff member of these children must be in camp at all times.**
- Partial scholarships ("Camperships") may be available through your Council. Please contact the council service center for more information. Campership forms will be available online at the Council website www.vccbsa.org (**DUE March 23rd**).
- All Adults and Youth camp staff will receive a free T-Shirt. Extra T-Shirts are also available for \$10.00.

T-Shirt Sizes Youth XS (2-4) Sm (6-8) Y Med ((10-12) Y Lg (14-16)
 Adult Sm A Med A Lg A XL A 2XL A 3XL A 4XL A 5XL A 6XL

STAFF TRAINING & CAMP ORIENTATION:

All Adult and Youth Staff must attend a staff training/camp orientation session each year that you work at Day Camp. Refer to the "Registration" material for the locations and dates.

REGISTRATION DEADLINE:

Late registrants are not guaranteed a full program, patches or t-shirts.

FEE STRUCTURE:

- Wolf, Bear, Webelos, 11-year-old Scouts \$120 When registered and paid by March 23rd, 2019.
\$140 When registered and paid on or after March 23rd, 2019.
- Tigers/Siblings: \$90 **Tigers and non-registered scout age children, must have an adult staff member in attendance with them each day that they attend Day Camp.** \$120.00 after march 23rd.
- Tot Lot: **Free** this is for children (ages 3 to 5) of adult volunteers, **adult staff member in attendance with them each day that they attend Day Camp.**
- Siblings: Non-Registered youth. They will register with the rank of their grade.
- Leader Discount: \$30 additional discount if parent/guardian volunteers for **5 full days.** Only one discount per family and it only applies to Cub Scout and 11-year-old Scouts as others are already discounted. If for any reason a volunteer is unable to fulfill the 5-day commitment, they will be required to repay the Ventura County Council the discount.

REFUND POLICY:

- Cancellations **one month prior to camp:** 50% refund (non-refundable fees can be transferred to another Scout)
- **Less than one-month prior camp:** 50% refund (non-refundable fees can be transferred to another Scout) made if the youth in question finds himself in one of these circumstances: a) his family moves out of council. b) a death or serious illness in his immediate family requires his attendance c) individual becomes ill and unable to attend camp.

District Day Camp Dates, Times, Locations and Contacts

Location

Camp Set-up

Conejo Valley

June 17 - 19

Mon – Wed: 8:00am – 4:00pm

June 16th 5-8PM

Triunfo Community Park
875 Triunfo Canyon Rd,
Westlake Village, CA 91361

Jermaine Bell (805) 482-8938

Ronald Reagan

June 24-26

Mon – Wed: 8:00am – 4:00pm

June 23rd 5-8PM

Santa Susana Park
6503 Katherine Rd.
Simi Valley, CA. 93063

Jermaine Bell (805) 482-8938

Sespe

July 1-3

Mon – Wed: 8:00am – 4:00pm

June 29th 5-8PM

Sacred Heart Church
10800 Henderson Rd
Ventura, Ca 93004

Peter Nystrom (805) 482-8938

Channel Islands

July 8-10

Mon – Wed: 8:00am – 4:00pm

July 6th 5-8PM

Camarillo LDS Stake Center
1201 Paseo Camarillo
Camarillo, Ca 93010

Cindy Hernandez (805) 482-8938

Any questions? Email vcccsdc@gmail.com

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