Notes that are in italics are information on running the slide show. Many of the slides in the presentation have graphic animations. Please read these notes to see how they are designed to be used.

There are a number of Reference Slides at the end. There are specific places in the presentation that jump to one or more of these slides. You may wish to review them to see how they are used. To show these slides during the presentation, click on any blue-green text (i.e.: Cooking ***)

There are usually one or two reference slides, you will see a blue-green box that says “BACK”, which will return to the place where you left off.
These are the Objectives of this presentation

- Learn the Steps from Life to Eagle
- Learn how to Complete an Eagle Project
- Learn how to Complete an Eagle Application Form
- Learn about an Eagle Board of Review
- Learn what happens after the Eagle Board of Review.
• There are three sets of required badges where a scout has options
  • Environmental Science and Sustainability
  • Cycling, Hiking, and Swimming
  • Emergency Preparedness and Lifesaving

• A scout can use one or more from each set for the Star or Life rank but only one can be used for the Eagle Rank
  • The other can be used as one of the elective badges

(Note: Click on the word Cooking if you are presenting to scouts who started the Cooking Merit Badge more than 2 years ago. Hyperlink will go to reference slide #75 that has information on using older requirements for the Cooking Merit Badge)
The Leave No Trace Trainer position changed to **Outdoor Ethics Guide** on January 1, 2016

Scouts may still list Leave No Trace Trainer as a leadership position for time periods between January 1, 2010 and December 31, 2015

*(Click the mouse to highlight the note and circle the Outdoor Ethics Guide position)*
• 2016 was a transition year.

• Boys who were Life Scouts on January 1, 2016 will not be affected by this requirement change only if they complete their Eagle requirements before Dec 31, 2016.

• All Scouts will need to comply with the new requirement after January 1, 2017.
• It is not necessary that the Scout hold a single position for 6 continuous months.

• The total of all his leadership positions must add up to at least 6 months
Trail to Eagle

- **Download latest Eagle Project Book**
  
  http://www.scouting.org/scoutsource/BoyScouts/Advancement\ndAwards/EagleWorkbook Procedures.aspx
  
- **Important note**
  
  Do not attempt to open this workbook in a browser (i.e. Internet Explorer, Google Chrome, Firefox, Safari, etc.) or in programs such as Nuance PDF Converter. The workbook was created in Adobe LiveCycle, which **must be saved to your computer and opened with Adobe Reader 9 or later**. This enables the user to take advantage of the enhancements of expandable text boxes and importing images.

- **There is Windows version and a Mac version**

(This slide was added because of changes made to the October 2015 version of the Project Book)

(Note: I had some problems on my MAC opening the file until I read the instructions carefully and did this. I also upgraded my Adobe Reader)

Tell the scouts to read the download instructions carefully
Earlier editions of the Project Book prior to 2014 **should not be used** and can be identified by the fact that there will not be a place for the Scout’s name or project title on the front. Earlier editions will also have a different cover date. Significant changes were made to the project book starting in April 2014 and again in October 2015

Editions between April 2014 and October 2015 are not substantially different, but the Oct 2015 version has additional notes and comments that will be helpful to the scout in completing his project.
Trail to Eagle

• Project Book is a “fillable” PDF file
• Save the file to your computer
• Open the file with Adobe Acrobat Reader
• Enter data and save file

Please fill out the Project Book on your computer
You can easily make corrections and changes!
and it is much easier to read than your handwriting

(A pale blue box with the message “Click Mouse” will appear about 1 second after you bring up this slide.
The blue bar with the message will appear when you click on the mouse.
The third line will appear after about 1 second, so you can make this point)

• The new form cannot be opened online.
• It must be download first, then filled in
**Trail to Eagle**

- **Eagle Scout Service Project**
  - **Requirement**
    - Plan, develop, and give leadership to others in a service project helpful to any of the following:
      - School
      - Community
      - Religious Institution
      - Non-Profit organizations (except Scouts)
  - **Responsibility**
    - You (not your parents) are responsible for planning, directing and following through to the projects successful completion.

(A pale blue box with the message “Click Mouse” will appear about 1 second after to bring up this slide. The blue bar with the message will appear when you click on the mouse)

(Make sure that the Scouts understand this point)
The first two bullets appear when the slide comes up.

(If you want to show the “Message to Parents”, [reference slides 76 & 77] click on the word “BEFORE”)

(Click on the mouse [anywhere else] to get the final bullet to appear)

The Scout should keep track of all of the time that spent to develop and execute his project. This starts as soon as he begins to work on his project. This includes everyone who helps him including parents, friends, other scouts, scout leaders, and other adults.

It is recommended that he use a spreadsheet to track this. More about this later.
(The pale colored “Click Mouse” box will appear after 1 second, then go to the next slide to talk about each of the sections)
(Each time that you click on the mouse, the next section will be pointed out so you can speak about each section)

(Special Note about Unit & Unit Leaders’ information: If a scout transfers to another unit after starting his project, remind him to update this information to his current unit BEFORE submitting his Project Workbook and Eagle Application)
These are the current District Eagle Project Approvers.

<table>
<thead>
<tr>
<th>District</th>
<th>Project Approver</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Channel Islands</td>
<td>Bill Boetticher</td>
<td><a href="mailto:piperbill@gmail.com">piperbill@gmail.com</a></td>
<td>(805) 484-7570</td>
</tr>
<tr>
<td></td>
<td>Steve Sullivan</td>
<td><a href="mailto:troop260@e-ponyexpress.net">troop260@e-ponyexpress.net</a></td>
<td>(805) 218-6272</td>
</tr>
<tr>
<td>Conejo</td>
<td>Dennis Anderson</td>
<td><a href="mailto:dennisl.anderson@earthlink.net">dennisl.anderson@earthlink.net</a></td>
<td>(805) 338-4761</td>
</tr>
<tr>
<td></td>
<td>Bob Beauchine</td>
<td><a href="mailto:bob.beauchine46@gmail.com">bob.beauchine46@gmail.com</a></td>
<td>(818) 889-7508</td>
</tr>
<tr>
<td></td>
<td>Grant Wilkins</td>
<td><a href="mailto:grantlw@msn.com">grantlw@msn.com</a></td>
<td>(805) 379-2830</td>
</tr>
<tr>
<td>Ronald Reagan</td>
<td>Thelma Reeves</td>
<td><a href="mailto:thelmareeves48@gmail.com">thelmareeves48@gmail.com</a></td>
<td>(805) 527-8356</td>
</tr>
<tr>
<td>Sespe</td>
<td>Brendan Hendrick</td>
<td><a href="mailto:kiwinada2000@aol.com">kiwinada2000@aol.com</a></td>
<td>(805) 794-7687</td>
</tr>
</tbody>
</table>

Trail to Eagle
Eagle Scout Service Project Workbook
Contact Information (continued)
These are the various steps to completing the project. Notice that there are many steps BEFORE he actually starts to do any work.

(Click the mouse to see the Blue Arrow)

It is important that the scout read the ENTIRE project book. In order to get the project approved, he will need to sign “on his Scout’s Honor” that he has read the book.
According to the Project Book the four signatures can be obtained in any order, however it really makes sense to do them in this order.

There is no requirement that the scout should get verbal approval of a project concept before a beneficiary signs it, however:

- It will help prevent doing a lot of work on a proposal that doesn’t get approved by the district.
- This is also a logical and reasonable sequence to obtain the signatures.
A lot of ideas for projects can also be found on the Internet
Trail to Eagle

• Phase 1 - Choosing a project (continued)
  - Project must present an opportunity for:
    • Planning
    • Development
    • Leadership
  - Search Internet for ideas
  - Discuss with your unit leader
  - See Restrictions in Service Project Workbook

See Page 4 of Project Workbook

(Click your mouse on the pale blue box to review page 4 of the Project Work Book: Restrictions on Eagle Projects [reference slide 78])
Trail to Eagle

• Phase 2 - Prepare a Project Proposal
  - Proposal Pages C.D.E (Pages 10, 11, 12) of the workbook are a guide to preparing your proposal
    • Will you meet the Eagle Scout Service Project Requirements?
    • Is your project feasible?
    • Have you addressed any safety issues?
    • Do you understand what key steps are necessary to carry out your project?
    • Are you on track for a positive experience?

(This is information that the Scout need to consider when preparing his proposal)
(If you wish to show the names of the various district approving authorities, click on the words, “see reference slide”. This is optional)

The verbal approval just indicates that the concept is worthy of an Eagle Project and that the scout should proceed with developing his proposal.

(Click on the mouse to make the Blue bar appear)

This concept that the scout IS NOT authorized to proceed just because he has verbal approval is very important and is repeated later in this presentation

(This slide and the next 5 discuss the various parts of the proposal)
Get photos or draw sketches if applicable

Giving Leadership
- How many people?
- How will you lead them?

Materials
- Things that are a permanent part of the project
- Estimate the types of materials you may need
  - Wood, trees, shrubs, flowers, etc.

Supplies
- Estimate the types of supplies you may need
  - Things that are not permanent (i.e. Framing for concrete, paint brushes, etc.)
  - Food & water for your crew
  - Other consumables

(This information is right out of the Project Book. Each of the top level bullets are headings in the Project Book)

The Guide to Advancement says that, at a minimum, the project should require at least two other people.
The scout should check with the beneficiary to see if permits are required.

Permission slips for all youth working on the project is highly recommended.
- During the proposal phase, the scout will not need permits or permission slips but he should know whether he will need permits.
- His proposal should also include plans to get permission slips for all youth volunteers.

Tour plans are no longer required.
These are just examples of what can be listed as project phases:

- Provide some of the key steps necessary to complete your project
  - Examples:
    - File Fund Raising Application & raise funds
    - Get volunteers to signup
    - Get permits and permissions
    - Purchase Materials
    - Etc.
**Service Project Proposal** (Continued)

- **Logistics**
  - How will you transport your materials, supplies, tools and personnel to your project site?
  - Tour Plan (formerly called Tour Permit) is no longer required

- **Photos**
  - If appropriate, include photographs of the current state of the area to be affected by your project

- **Safety Issues**
  - Describe any hazards you may need to deal with and how you will handle them
  - Examples are: Toxic Items, Power Tools, First Aid Kits

(This is information right out the Project Book)
List additional planning items that you need to do after your proposal is approved, but before you actually start any work.
The Project Proposal should be presented to the Unit Committee for Approval. It can be signed by anyone in the committee.

Preparing a fancy PowerPoint presentation is not a requirement for presenting a proposal to the Unit Committee. However, the scout needs to provide enough information to the committee to convince them that he has a worthwhile project and that he has sufficiently prepared this proposal to be able to go ahead with his project.

The committee should provide feedback on his proposal which should include additional items that will need more detailed planning.

The signature blocks are at the bottom of Proposal Page E (page 12)

(Click on the mouse to make the first blue arrow appear. The second arrow will appear 1 second later)

(The next slide will have more on this signature block)
(This slide and the next 5 Fundraising slides used to be part of the final plan. They were moved because most districts allow scouts to prepare the forms prior to getting District approval of the project. The District Approvers signature is required on Proposal page B and on the Fund Raising Application)

The Ventura County Council no longer has a minimum dollar amount below which a Fund Raising Application is not necessary.

Some districts still allow using various crowd funding sites, however, this will change when the new policy is adopted by the Council Advancement Committee and the Council Executive Committee
Fund Raising Application

(Continued)

- Read the
  “Procedures and Limitations on Service Project Fundraising”
- See Fundraising Application Page B (page 20) of the Project Workbook

- Complete the Eagle Scout Service Project Fundraising Application
  - Fundraising Application Page A (page 19)

(Click on the words “Fundraising Application Page B (page 20)” to go to Reference Slides #82 & #83 which shows the” Eagle Scout Fundraising Standards“)
You can also attach additional pages if more room if required.

Fundraising Application

(Continued)

- Describe how you plan to raise funds
- Proposed date when Project will start
- Proposed date(s) for fundraising activities
- How much money is expected
  - There is no minimum amount for not requiring this application
- How and who will request money, material, supplies, or tools
- Are Contracts involved and who will sign?

You can list all fund raising activities on one form
These are things that may be excluded. Essentially every other expected source of funds should be on the Fund Raising Application. These are just some examples and should not be considered an exclusive list.

What is important is that in the planning process for his project, the Scout has included provisions for all of the necessary funding.

The list on this page is not exclusive. If the scout plans to solicit funds or discounts from any source other than those listed above, he needs to submit a Fund Raising Application.
Top Half of Fundraising Form

This is the same information that is on Proposal Page B (Page 9) of Project Workbook

This will get filled in automatically if Proposal Page B was completed on your computer. If you printed page B and completed it manually, then you will also have to do this page manually.
Lower Half of Fundraising Form

Your District Project Approver can sign this. Check with him/her to see if you can bring this when you get your proposal approved or if they prefer to have you complete this form and get signatures after your proposal is approved and while you are working on your Final Plan.

This form stays in your Project Book. **DO NOT** turn it into the Council Office.
Phase 3 - Develop a Final Plan (Continued)

- **Detailed Material List**
  - Item, Description, Quantity, Unit Cost, Total Cost, Source
  - Add additional sheets if necessary

- **Final Plan Page C (page 16) of the Project Workbook**

- **Detailed Supplies List**
  - Item, Description, Quantity, Unit Cost, Total Cost, Source
  - Add additional sheets if necessary

- **Detailed Tools and other Needs List**
  - Tool, Quantity, Unit Cost, Total Cost, Source, Who will operate/use
  - Add additional sheets if necessary

- **Detailed Projected Expense Summary**

This information is right out of the project book

The proposal section had an estimate of the required materials. Here the Scout should provide a detailed listing of materials, supplies and tools.
(When this slide comes up, you will see the signature block with a pale blue box in the upper right corner that says: **Signature Flowchart**)

(Click on the box to if you want to show the flowchart [reference slide #80])

(When you click on the mouse, the large box with the “**Candidate's Promise**” will appear so that you can have a scout read it out loud.)

When the scout goes to get the District Approver’s Signature, the most likely first question that the reviewer will ask is: **“Have you read this entire book?”**
This note was added with the October 2015 edition of the Project book. The document with the title **Navigating the Eagle Scout Service Project for Project Beneficiaries** can be found on pages 25 & 26 of the project book (the last two pages). The scout should print these pages and review them with the beneficiary so that the “YES” box can be checked.
(These are the 5 signatures necessary to start work on a project. (See the next page for some helpful hints)

This is an admonition that is in the October 2015 version of the project book

“Do not begin any work on your project, or raise any money, or obtain any materials, until your project proposal has been approved.

(Click the mouse to make the blue box appear)

The Project Book proposal and final plans are really a contract between the scout and his beneficiary. It is important that the scout and his parents understand this.

IMPORTANT NOTE: The District Project Approver can disallow a project (i.e. not sign it) if a scout has started any work on the project without district approval.
• These are helpful hints on what to do with the signature page because as soon as any of the signatures on this page have been obtained, the scout can no longer make changes to the information in the three boxes at the top.

• If the scout follows these instructions, he will have two page 12s in project book. One with the top boxes filled in and one with the signatures.
This is a recap of the project phases to get the scout to understand the steps involved. The earlier flowchart was just the signature process.

(Note to presenter: The Ronald Reagan District Approver will sign Fund Raising Applications when scouts come to have their project approved. Update the sub-bullet under “Prepare Project Proposal” if your district requires scouts to submit their fund raising application later)

It is IMPORTANT that the scouts DO NOT do any work, make any final plans, or raise any funds before they get District Approval. Doing any of these things can DISQUALIFY the project if you do.

(Note to presenter: This is so important that I repeat this several times)
The major planning work is to be done AFTER the project is approved. The scout should NOT expect to start working on the project the day after he gets approval. There is no fast-track for getting a project done.

The Project Proposal is NOT the plan. It is an overview and just the beginnings of a plan.

After the scout gets District Approval, he needs to make a Final Detail Plan. The steps to create this plan are in your Project Book.

Then he must also meet and discuss the final plan with the Beneficiary. This is discussed on slides #45 & #46

(As the presenter is important that you get this concept across to the scouts & their parents. The Proposal contains the initial concepts about leadership, materials, supplies, safety, etc. that the scout needs to develop to “sell” his project to the beneficiary, the Scoutmaster, the Unit Committee and the District Approver.)

A project may be disqualified if a scout “jumps the gun” and starts to raise funds, buys material or starts work on a project before District approval.
Phase 3 - Develop a Final Plan

- Comments from Proposal Review
- Project Changes from Proposal
- Project Phases
  - Have you refined or changed the phases that you presented at the Proposal review?
- Work Processes
  - Prepare a step-by-step list of what must be done and how everything will come together: site preparations, sizing, assembly, fastening of materials, use of supplies (paint, varnish, etc.).
  - You will need more room to type this than is provided in the workbook. Add additional pages as necessary.

Plan Ahead, Plan Early, and Work Your Plan

(A pale blue box with the message “Click Mouse” will appear about 1 second after you bring up this slide.

The blue bar with the message will appear when you click on the mouse)

This is the Real Planning Phase. Make sure that the Scouts understand this point.
• It is now during the Final planning phase that permits need to be obtained (if necessary)

• The Scout should also make sure that he gets permission slips for all the youth working on the project (including yourself)
  • The timeline for the project should provide plenty of time for School District approval if the project is for a public school

• Click on the link to see the Part A & B Health forms that are now to be used as permission slips

• Fund Raising applications should also be submitted during the final planning stage

(All versions since April 27, 2017 had all references to a Tour Plan removed.
This version has a hyperlink to show the BSA Health Form parts A&B [reference slide #81] which are now to be used as permission slips)
Phase 3 - Develop a Final Plan (Continued)

- Final Plan Page D (page 17) of the Project Workbook
- Detailed Leadership Plan
  - Task List, Skills, Adult or Youth, Helpers needed, Helpers committed
  - How will you brief/train your helpers?
  - What is your communication plan?
    - How to get to your Project Site?
    - When to be at your Project Site?
    - What to bring to your Project Site?

Again, this information is right out of the project book. The Eagle Service Project is all about providing leadership.
Phase 3 - Develop a Final Plan (Continued)

- Final Plan Page D (page 17) of the Project Workbook
- Detailed Logistics Plan
  - How will workers be transported?
  - How will materials, supplies and tools be transported?
  - How will workers be fed?
  - Have you made arrangements for restrooms at your Project Site?
  - What will you do with leftover materials and supplies?
  - What will you do with any purchased tools after completing your project?

More stuff right out of the project book.
Phase 3 - Develop a Final Plan  (Continued)

- Final Plan Page E (page 18) of the Project Workbook
- Detailed Safety Plan
  - Will a First Aid Kit be necessary?
    - Where will it be and who will be responsible for it?
  - Are there any hazardous materials or chemicals?
    - How will these be handled?
  - List potential safety hazards
    - Weather, wildlife, sunburn, poisonous plants, hazardous tools or equipment
    - How will you handle these?
  - How will you communicate these hazards to your workers?
    - Will you have a safety briefing?
    - Who will conduct the briefing?
    - Will you have a First Aid specialist and if so who?

More stuff right out of the project book.
Phase 3 - Develop a Final Plan (Continued)

- Final Plan Page E (page 18) of the Project Workbook
- Contingency Plans
  - How will you handle a postponement or cancellation?
  - You will probably need more room to address this than is supplied in the Service Project Workbook
  - Add blank pages if necessary
- Comments from Project Coach

“If you don’t know where you’re going, you will probably end up somewhere else.”
Laurence J. Peter - The Peter Principle, 1969

(A pale blue box with the message “Click Mouse” will appear about 1 second after to bring up this slide.

The blue bar with the message will appear when you click on the mouse)

This is why we plan ! ! !

(Make sure that the Scouts understand this point)
(This is similar to slide 18 except that most of the text is gray. The October 2015 version of the project book says to the Scout:

“You should also show your project plan to your beneficiary prior to carrying out your project. This will help ensure your plans agree with the beneficiary’s expectations. Remember, the project beneficiary has the authority to require and approve a project plan. Be sure to read “Navigating the Eagle Scout Service Project” at the end of this workbook”

This is on page 14 of the project book. This should be done after completing the final plan and before any work gets done on the plan.

**IMPORTANT:** Do not expect to start your project the day after it is approved. Doing the Final Planning is part of working on your project. This means that you could get your project disallowed is you start your Final Planning before your project is approved .
It is important that the scout and the beneficiary agree to all the details of the project.

Remember that this is contract between the scout and the beneficiary.
Trail to Eagle - Phase 4
Project Execution

- Fund Raising
- Purchase Material
- Gather Necessary Tools & Supplies
- Execute Project
  - Take photos during your project
Phase 5 - Execute your Project Plan

- Keep Track of all of the effort on the project
  - Start keeping track as soon as you start working on the proposal
- Any time you spent working on your project
  - Any time spent by others helping with your project
  - Any time you spent on fundraising for your project
  - Any time spent by others helping with fundraising
- Any time you spent on executing your project
  - Any time spent by others helping to execute your plan
  - Separate time by Scout and non-Scout youth
  - Separate time by registered Scout adults and non-registered adults

- See Project Report Page B (page 23) in the Project Workbook to see what information is needed for your final report

- The scout needs to keep track of five different categories for people who work on his project
  - His time
  - Youth who are registered scouts (Cubs, Boy Scouts, Venturers)
  - Youth who are not registered scouts
  - Adults who are registered scouters (Cubs, Boy Scouts, Venturers)
  - Adults who are not registered scouters

- Adult volunteers also includes the scout’s parents

- Don’t forget to include proposal preparation time, final planning time and fund raising time

(Click on the words “Proposal Page E” to review the proposal signature page [Reference Slide #84])
This information is right out of the project book

Phase 6 – Prepare a Final Report

• Use additional pages if necessary
• Project Description
  - Description of completed project and impact
  - What did you do after proposal approval to complete final plans
• Observations
  - What went well and what was challenging
• Changes
  - What changes were made as you worked on your project
• Leadership
  - How did you demonstrate leadership?
  - What was difficult about being a leader?
  - What was most rewarding about being the leader?
  - What did you learn about leadership, or how were your leadership skills further developed?
Phase 6 - Prepare a Final Report (Continued)

- **Materials and Supplies**
  - Were there significant shortages or overages of materials or supplies?
  - What effect did these have on completing the project

- **Service Project Data**
  - Summarize **hours** needed to complete your project

- **Funding**
  - Describe fundraising efforts
  - Were you short on funds and how did you handle this?
  - Were excess funds turned over to the beneficiary?
  - How did you thank your donors?
    - Include copies of Thank You letters in back of Project Book

*(Click on the word “**hours**” to go to reference slide #85 which has details about the labor categories that must be tracked)*

The total number of hours will also need to be recorded on the Eagle Scout Rank Application
(The reason that I recommend captions with names is that in 20-30 years, the scout will perhaps be able to show his son/or daughter his Eagle Project Book and reminisce about the people who helped him with his project)
Final signatures are important. Project **MUST** be completed by the scout’s 18th birthday.

The Guide to Advancement does not define what is the completion date Scout’s project, but it makes sense that the scout’s signature date would define the completion of the project.

It is acceptable, however, if the other two dates are after the Scout’s 18th birthday. (Guide to Advancement, Page 70, Section 9.0.2.8)
It takes time to get reference letters so it is best to start this process early. This is especially applies to 17 year old scouts.

The application form was updated in January 2019. Make sure that you use the latest one.
It should be recommended to Scouts that they should fill out this form on their computer rather than try to do it by hand. It is much more legible and corrections can be made easily.

(A small blue box with the words “Click Mouse” will appear 1 second after the slide comes up. Click on the mouse to make the arrows appear, and the notes at the bottom about crossing out the badges that are not being used as one of the 13 required ones)

The YELLOW box is another change to the Eagle Rank Requirements that became effective on January 1, 2016. This is repeated on Slide #58.

If a scout earned both Emergency Preparedness and Lifesaving, he should cross out one of them and list the other as an elective badge.

Do the same for the Environmental Science or Sustainability option and Swimming, Cycling, or Hiking.
Slide #58 will have more on the Letters of Reference
A small blue box with the words “Click Mouse” will appear 1 second after the slide comes up. Click on the mouse to make the arrows appear one at a time.

The Project name is from the front of the Project Book and the total hours is from Project Report page B (page 23) of the Project Book.

Unit Leader Conference date MUST be before 18th birthday

Note to the Presenter:
You should emphasize that having the Application in by the Scout’s 18th birthday is highly desirable.
Telling them that it's OK to turn it in late promotes procrastination and may give the impression that some work may have been done after the scout’s 18th birthday.

Technically, the following must have been completed by the Scout’s 18th birthday:

- All Merit Badges
- All Leadership positions
- Scoutmaster Conference
- The Eagle Project

It is also acceptable that the signature dates on the application are after the 18th birthday (Guide to Advancement, page 67, section 9.0.1.3, bullet #2).

There are more about serious considerations if the date that the application is turned in approaches 3 months after the Scout’s 18th birthday. These are explained in the notes of slide #59.
Providing the Supplemental Information is optional
The Life goals essay is a very important part of the application.
If a scout is not affiliated with an organized religion, his parents should provide two letters

- First reference is about his general character
- Second letter is how he does his duty to God

Reference letters are confidential (Guide to Advancement (Page 67, Section 9.0.1.7):)

“... those providing references do not have the option of giving the reference directly to the Scout and shall not be given the option of waiving confidentiality.”
The scout’s responsibility for the letters of recommendation ends when he requests a letter of reference from those persons listed on his application. He may do this by providing each his references with a reference form letter and a pre-addressed envelope. (Click on the hyperlink to show an example of a letter and pre-addressed envelope.

The form letters are a guide for references. They are not required to use them. There is also no requirement that the references be over 21.

When the Eagle Scout Application is turned in to the Council Office. The application form should be first, followed by the life goals essay and finally by the project book and any information accompanying it.
The earlier slide on the Eagle Scout application said that you should emphasize that having the Application in by the Scout’s 18th birthday is highly desirable.

Although there is no specified cutoff date for submitting an application, if it approaches 3 months after the 18th birthday, a letter must be attached explaining the delay. It must also be submitted in sufficient time to allow the District Advancement to approve the delay for Board of Review to occur more than 3 months after the 18th birthday.

Here is some additional quotes from the current Guide to Advancement:

Confirm that the following requirements have been completed before the 18th birthday: merit badges, service project, active participation, Scout spirit, position of responsibility, and unit leader conference. Note that the unit leader (Scoutmaster) conference need not be the last item accomplished. The board of review may be conducted after the 18th birthday.

Scouts must be registered through the time they are working on advancement requirements, but need not be registered thereafter or when their board of review is conducted.

An Eagle Scout board of review may occur, without special approval, within three months after a Scout’s 18th birthday. If a board of review is to be held three to six months afterward, the local council must preapprove it. To initiate approval, the candidate, his parent or guardian, the unit leader, or a unit committee member attaches to the application a statement explaining the delay.

Eagle Boards of Review held more than 6 months after a Scout 18th birthday require National Council approval, see the Guide to Advancement Section 8.0.3.1
Ronald Reagan District Eagle Board Chair changed to Jamie Gerritsen as of June 1, 2016.

Starting in January 2017, the District Eagle board will contact the references and remind them to mail the reference letters into the Council Office. This may delay the Board of Review for a month. Acomaditions

```
<table>
<thead>
<tr>
<th>District</th>
<th>Eagle Board Chairman</th>
<th>Email</th>
<th>Phone</th>
<th>Board of Review Location/Date/Time</th>
</tr>
</thead>
</table>
| Channel Islands| Steve Rhodes         | steve.rhodes@gmail.com     | (805) 766-2844   | Scout Center - Camarillo
                |                      |                            |                  | Usually Wednesdays
                |                      |                            |                  | Usually 7:00 PM                                    |
| Conejo         | William Hayes        | wchayes13@yahoo.com        | (818) 620-41577  | LDS Stake - Erbes Rd
                |                      |                            |                  | 4th Thursdays (except Nov & Dec)
                |                      |                            |                  | Usually 7 PM                                        |
| Ronald Reagan  | Jamie Gerritsen      | dsturckle@ebcglobal.net    | (805) 915-7681   | LDS Stake - Topa Canyon & Township
                |                      |                            |                  | 3rd Wednesdays
                |                      |                            |                  | 7:00 PM or 8:00 PM                                 |
| Sispe          | Michael Gildenfennig | Gildenfennig@col.com       | (805) 320-4697   | Ventura 1st Methodist Church
                |                      |                            |                  | 1338 E. Santa Clara St
                |                      |                            |                  | Usually Tuesdays 7 PM                              |

- Your District Eagle Board Chairman will generally be able to accommodate any special needs for the date, time & location of an Eagle Board of Review
```
The full Class A uniform is the recommended way for a scout should appear for his Board of Review, but it is NOT required.
The complete table for up to 136 merit badges will be sent to attendees along with a PDF of this presentation.

(Click on the Hyperlink to go to reference slide #88 to see the changes that were announced in October, 2017.)
These are the new requirements for additional Eagle Palms. The following slides will discuss the actual changes.
Eagle Palm Requirements (Continued)

2. Since earning the Eagle Scout rank or your last Eagle Palm, demonstrate Scout spirit by living the Scout Oath and Scout Law. Tell how you have done your duty to God and how you have lived the Scout Oath and Scout Law in your everyday life.

4. Earn five additional merit badges beyond those required for Eagle or last Palm.

5. While an Eagle Scout, participate in a Scoutmaster conference.

• Requirements 2, 4, & 5 have not changed. Venture & Sea Scouts would meet with their respective unit leader
• There is no longer a Board of Review requirement.
Eagle Palm Requirements (Continued)

1. Be active in the Boy Scouts of America for at least three months after becoming an Eagle Scout or after the last Palm was earned.

- Requirement previously said "be active in troop and patrol." This change allows a Scout to receive active participation time credit for programs such as the OA, Venturing, serving on camp staff, NYLT and NAYLE staff etc. In addition, participation in positive non-Scouting activities can be given consideration, as explained in topic 4.2.3.1 of the Guide to Advancement.

(Notice the change to the leadership and participation requirements)
(Accepting responsibility and demonstrating leadership can also be done in an organization outside the Boys Scouts)
How to Wear Eagle Palms

- A Youth may wear his palms on his Eagle Scout medal or on the patch on his field uniform
- An Adult may wear his palms on his Eagle Scout medal or on the square knot on his field uniform
After the Board of Review

- Bring a camera for photos at conclusion of Board of Review
- You are an Eagle Scout as of the conclusion of the Board of Review
- Board of Review Chairperson signs your Eagle Scout Application Form
  - Application Form
  - Life Goals Essay
- Project Book will be returned to you after the Board of Review
- Council Office will usually call your parents about 4-6 weeks after your Board of Review that your Eagle Scout documents are ready to be picked up
- Start planning your Eagle Court of Honor
The project selected as the Council’s Project of the Year will automatically be submitted for consideration as the Regional Project of the Year. The four Regional Projects of the Year will then be considered for the National Project of the Year. The National Project of the Year winner will receive a $2500 award and his Council will also receive a $2500 award. The three non-winning Regional Award winners will each receive a $500 award.

The Council Eagle Recognition Dinner is held in during the month of March. Scouts who earned their Eagle award during the previous calendar year are invited to this event.
I hope all of these topics were addressed.
Trail to Eagle

- Course References
  - Guide to Advancement - 2017 (33088) 2017
  - Boy Scout Rank Requirements 2017 (524-012)
  - Eagle Scout Application, (512-728) 2017
The slide presentation ends here
There are specific places in the presentation that jump to one or more of the Reference Slides. The pale blue “BACK” bock will take you back to the presentation.
This is information about using the older requirements for the cooking merit badges, the latest Guide To Advancement says:

There is no time limit between starting and completing a badge, although a counselor may determine so much time has passed since any effort took place that the new requirements must be used.

Note: To return to slide #3 click on the box that says “BACK” or use your keyboard and type 3 <return>
Message to Scouts and Parents or Guardians

The Eagle Scout service project requirement has been entirely reinterpreted—both properly and improperly. This message is designed to share with the Eagle Scout candidate and his parents or guardians the same information SBX provides to council and district volunteer representatives for review proposal approvals throughout the Boy Scouts of America.

In addition to reading this entire workbook, the candidate and his parent or guardian should consult the Guide to Advancement, No. 50068, beginning with topic 4-2-1. “The Eagle Scout Service Project.” The Guide may be accessed at www.scouting.org/advancement.

The Guide to Advancement, along with the Boy Scout Requirements book, No. 55176, and this workbook, are the primary official sources on guidelines and procedures for Eagle Scout service projects. The Guide to Advancement and Boy Scout Requirements book are available in Scout shops or via www.scouting.org. Now, local council and district officials are important resources for information and guidance and can tell you where to submit service project proposals.

The council and district may also establish additional procedures as necessary. However, all must be done in harmony with the official sources mentioned above. Councils, districts, and individuals must not add requirements or ask questions that interfere with this set of requirements, procedures, or expectations. Make sure to review the guidebooks of advancement.

Available from your local Scout shop or via www.scouting.org, is a good source of advice at your work site during the project. The project page at the branch site can provide you with project ideas and areas of research. The project page can also provide you with ideas on how to approach the council or district office.

What an Eagle Scout Candidate Should Expect

The Eagle Scout service project belongs to the Eagle Scout candidate. His parents and others may help, but the Scout must be the leader. Nevertheless, while working toward completion of the project, especially during the proposal approval process, a candidate has the right to expect the following, as expressed in the Guide to Advancement, page 4-2-1:

1. Questioning and probing for his understanding of the project, proposal, and what must be done, shall be conducted in a helpful, friendly, courteous, and kindhearted manner. We will respect the Scout’s dignity. He will be allowed, if he chooses, to have a parent, unit leader, or other adult present as an observer at any time he is discussing his proposal or project with someone who is reviewing it.

2. Project expectations will match Eagle Scout requirement 6, and we will not require proposals to include more than described in the Eagle Scout Service Project Workbook.

3. If requested by the Scout or his parent or guardian, an explanation of a proposal rejection will be provided in writing, with a copy sent to the council advancement chair and staff adviser. It will include reasons for rejection and suggestions concerning what can be done to achieve approval.

4. Guidance for the Scout in completing the project will be readily available and strongly recommended. Ultimately, however, the responsibility for success belongs to the Scout and final evaluation is left to the board of review.

5. If the candidate believes he has been mistreated or his proposal was unfairly rejected, he will be provided a method of redress. This will include the opportunity for a second opinion and approval, either through another volunteer or professional advancement administrator, or the Scout executive, as determined by the council advancement committee or executive board.

*An advancement administrator is a council or district advancement committee or a volunteer or professional designated by the council advancement committee or executive board.

(Click the mouse to make the blue arrow appear)

- This is new information in the October 2015 version
- The next slide shows these two items
Trail to Eagle

- Items available at Scout Store
  - Project Sign - 26” x 16”
  - Project Plaque - 2.5” x 5”

Note: To return to slide #12 click on the box that says “BACK” or use your keyboard and type 12 <return>
It is important that parents and scouts read and understand this page. It is placed here so that we can remind the people attending the presentation to read this page carefully.

(Note: To return to slide #19 click on the box that says “BACK” or use your keyboard and type 19 <return>)
These are the current District Eagle Project Approvers.

(Note: To return to slide #21 click on the box that says “BACK” or use your keyboard and type 21 <return>)

(This is the same table that is on slide #14)
This is the signature flowchart that is referenced in slide #28.

Note: To return to slide #28 click on the box that says “BACK” or use your keyboard and type 28 <return>

(This is the same flow chart as slide #16)
(Note: To return to slide #33 click on the box that says “BACK” or use your keyboard and type 33<return>.)
Trail to Eagle

Eagle Project Fundraising Standards

1. Eagle Scout service projects may not be fundraisers. In other words, the candidate may not stage an effort that primarily collects money, even if it is for a worthy charity. Fundraising is permitted only for securing materials, etc., and otherwise facilitating a project. Unless the effort involves contributions only from the beneficiary, the candidate, his parents or relatives, his unit or its chartered organization, or from parents or members in his unit, it must be approved by the local council. This is achieved by submitting the Eagle Scout Service Project Fundraising Application.

2. It must be clear to all donors or event participants that the money is being raised on behalf of the project beneficiary. Once collected, money raised must be turned over to the beneficiary or to the candidate’s unit for deposit until needed for the project. If the unit receives the funds, it must release them to the beneficiary once expenses have been paid.

3. Any contracts must be signed by a responsible adult, acting as an individual, without reference to the Boy Scouts of America. The person who signs the contract is personally liable. Contracts must not and cannot bind the local council, the Boy Scouts of America, or the unit’s chartered organization.

(Yellow Highlights will appear when you click on the mouse. These are important point that both parents and scouts need to know)
Trail to Eagle

Eagle Project Fundraising Standards

4. If something is to be sold, we want people to buy it because it is a quality product, not just because of an association with Scouting. Buyers or donors must be informed that the money will be used for an Eagle Scout service project to benefit the school, religious institution, or community chosen, and any funds left over will go to that beneficiary.

5. Any products sold, or fundraising activities conducted, must be in keeping with the ideals and principles of the BSA. For example, they must not include raffles or other games of chance.

6. Should any donors want documentation of a gift, this must be provided through the project beneficiary, not the Boy Scouts of America. If a donor or fundraising participant wants a receipt, this too, must be provided in the name of the beneficiary.

7. Youth are not normally permitted to solicit funds on behalf of other organizations. However, a local council may allow an exception for Eagle Scout service projects.

8. Local councils may determine that certain types of fundraisers such as bake sales and car washes do not require a fundraising application. Councils may also establish dollar thresholds, as well; for example, "Any effort expected to raise less than $500 does not require an application."

(Yellow Highlights will appear when you click on the mouse. These are important point that both parents and scouts need to know)

(Note: To return to slide #34 click on the box that says “BACK” or use your keyboard and type 34<return>)
**Signatures - Project Workbook**

**Proposal Page E (Page 12)**

<table>
<thead>
<tr>
<th>Candidate’s Promise</th>
<th>(sign before approvals below are granted)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>On my honor as a Scout, I have read this entire workbook, including the “Message to Scout and Parents or Guardians” on Page 21. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chosen as beneficiary.</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Unit Leader Approval</th>
<th>Unit Committee Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development, and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him.</td>
<td>This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can to see that our unit ensures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.</td>
</tr>
<tr>
<td><strong>Signed</strong>&lt;br&gt;<strong>Name (Printed)</strong>&lt;br&gt;<strong>Date</strong></td>
<td><strong>Signed</strong>&lt;br&gt;<strong>Name (Printed)</strong>&lt;br&gt;<strong>Date</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Beneficiary Approval</th>
<th>Council or District Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>This service project will provide significant benefit, and we will do all we can to see it through. We realize funding for our part is not required, but we have informed the Scout of the financial support if necessary. We understand any funds raised or donated will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide reports to donors as required.</td>
<td>I have read topics 9.02.2 through 9.02.15, regarding the Eagle Scout service project, in the Guide to Advancement, No. 33018. I agree on my honor to apply the procedures as written, and in compliance with the policy on “Unlawful or Changes to Advancement.” Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan, and further encourage him to share it with a project coach who has been designated for him.</td>
</tr>
<tr>
<td><strong>Yes</strong>&lt;br&gt;<strong>No</strong>&lt;br&gt;<strong>Signed</strong>&lt;br&gt;<strong>Name (Printed)</strong>&lt;br&gt;<strong>Date</strong></td>
<td><strong>Back</strong></td>
</tr>
</tbody>
</table>

(85)

(This is here so that you can show the signature block that is referenced on Slide #47)

(Note: To return to slide #47 click on the box that says “BACK” or use your keyboard and type 47<return>)
The scout needs to keep track of five different categories for people who work on his project:

- His time
- Youth who are registered scouts (Cubs, Boy Scouts, Venturers)
- Youth who are not registered scouts
- Adults who are registered scouters (Cubs, Boy Scouts, Venturers)
- Adults who are not registered scouters

Adult volunteers also includes the scout’s parents.

Don’t forget to include final planning time and fund raising time.

(Click on the words “Proposal Page E” to review the proposal signature page [Reference Slide #82])
Reference Letter Template will be on the Council Website soon. In the mean time the file can be obtained by contacting:

George Kurata  
Advancement and Awards Chairman  
Ronald Reagan District Committee,  
Ventura County Council, Boy Scouts of America  
Cell: 805-796-1381

Email: George@troop633.net
Return envelope for references must have the Scout's District and Name

Reference Letter Envelope will be on the Council Website soon. In the mean time the file can be obtained by contacting:

George Kurata
Advancement and Awards Chairman
Ronald Reagan District Committee,
Ventura County Council, Boy Scouts of America
Cell: 805-796-1381

Email: George@troop633.net

(Note: To return to slide #58 click on the box that says “BACK” or use your keyboard and type 58<return>)
(Comments were received after the announcement in August, 2017 which prompted this update in October)

Changes announced in August apply to youth who earned their Eagle Rank on or after August 1, 2017. This change now applies to youth who earned their Eagle Award before August 1 AND whose 18th birthday is on or after August 1.

The same time in leadership requirements apply for merit badges earned after their Board of Review.

(Note: To return to slide #62 click on the box that says “BACK” or use your keyboard and type 62<return>